

the Westminster Insider News



SEPTEMBER 2021 | VOLUME 2, ISSUE 3

CITY MANAGER MARWAN N. YOUSSEF ANNOUNCES RETIREMENT



City Manager Marwan N. Youssef has announced his retirement after 32 years serving the City of Westminster. Youssef's last day will be September 13.

Youssef began his tenure with Westminster in 1988 as an associate civil engineer in the Public Works department before his promotion to City Engineer. Youssef led the department as the Public Works Director/City Engineer in 2005 and until his unanimous appointment to City Manager in February.

City Clerk/Communications Director Christine Cordon will serve as the acting city manager until an interim is formally appointed. [Read the full press release here.](#)

INSIDE THIS ISSUE

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FOLLOW US!



CONTACT US:

cityhallpio@Westminster-CA.gov

Get the vaccine news you need

COVIDVACCINEFACTS.com 

The COVID-19 vaccine is available to everyone ages 12 and older.

See details for minors.



CLICK HERE TO SIGN UP FOR

 **Othena**
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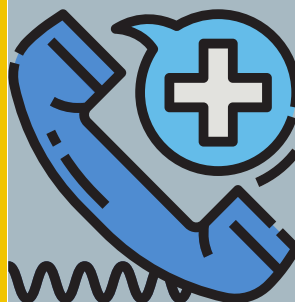


OTHER
**VACCINE
RESOURCES**
IN ORANGE COUNTY

Questions about COVID-19 or
the COVID-19 vaccine?

Call (714) 834-2000

The OC Health Care Agency
Hotline offers automated
responses to FAQs 24/7 and live,
trained operators from
8 a.m. - 5 p.m., Monday-Friday.



NOW HIRING:

- Accounting Manager
- Associate Engineer
- Code Enforcement Officer
- Community Outreach Coordinator
- Parking Control Officer
- Police Records Specialist



[GOVERNMENTJOBS.COM/CAREERS/WESTMINSTER](https://www.governmentjobs.com/careers/westminster)

PAY ONLINE!

WWW.WESTMINSTER-CA.GOV/PAY

WATER BILL



DOG LICENSE



CLASS REGISTRATION



BUSINESS LICENSES



BUSINESS RESOURCES



OUTDOOR DINING SUPPORT GRANT

Applications Now Open!

Up to
\$5,000 for
outdoor dining
support to local
businesses suffering
negative impacts from
the COVID-19 pandemic.

[www.westminster-ca.gov/
outdoor-dining-support-grant](http://www.westminster-ca.gov/outdoor-dining-support-grant)



Check out our "Local Business Resources" page for information and resources available through local agencies and non-profit organizations!



VETERAN WEBINAR SERIES

SESSION 1

SBA BOOTS TO BUSINESS

From the military to the #BossLife.
Join us in this free webinar to learn
the SBA resources available to
become a veteran business owner.

Get busy building your empire!

GET
INSPIRED
BY



Carolina Hernandez
Veteran Business Owner
@veterancouture
Veteran Couture

LEARN
FROM



Keli Benham-Anthis
Director
**SOCAL Veteran Business
Outreach Center**

TUESDAY, SEPTEMBER 7
5:30 -7:30PM (PST)
ON ZOOM

Hosted by

SBA Orange County & Inland Empire
District Office

Africa Rosas



In partnership with:



U.S. Small Business
Administration



[Register Here](#)

BUDGET UPDATE: *JULY 1, 2020 - MARCH 31, 2021*

2020-2021 Review

This report contains information on resources through the 3rd quarter of FY 2020-21, which is the period between July 1, 2020 and March 31, 2021.

Top Revenues

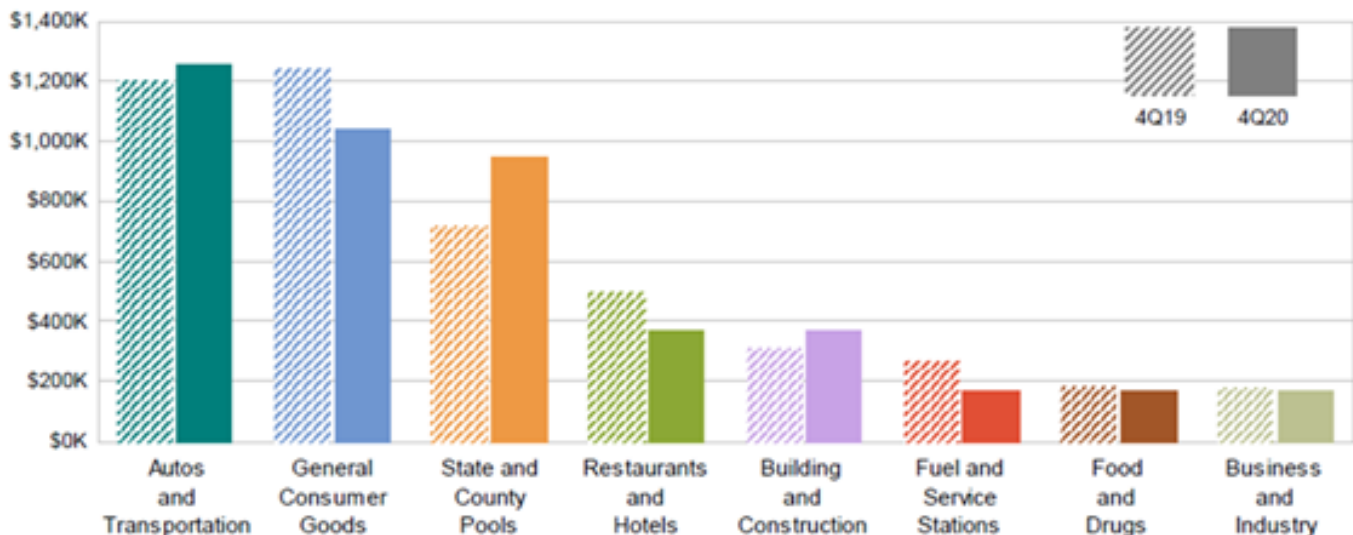
The top revenue sources for the City's General Fund are sales tax, transaction use tax, property tax, utility users tax and charges for service which combined make up 89% of total General Fund revenue. Current projections for FY 2020-21 are in line with budgeted numbers with the exception of sales tax/transaction use tax which is projected to be higher than budgeted. FY 2020-21 revenues were originally budgeted at \$60.2 million with a current revised budget of \$61.7 million adjusted to include already received COVID Cares funding of \$1.5 million. Through the 3rd quarter, we have received \$39.8 million in revenue in the General Fund or 64.5% as of March 31, 2021.

Sales Tax/Transaction Use Tax

The following charts, from the City's sales tax consultant HdL, represent 4th quarter calendar year sales, July 2020 through December 2020. Year-over-year comparison show Westminster's receipts down 2.3% from the fourth quarter sales in the prior period. The major drops are due to the impacts of COVID-19. Consumer spending increased as more retail stores re-opened, but revenues are still below pre-pandemic levels and consumers continue to prefer online shopping. As you can see in the first chart, there is a large increase in the State and County pools which are online sales. The second chart shows the category changes for the transaction use tax. As you can see in the second chart, there is no category for pools because the transaction use tax generated from online sales is allocated directly to the City. Westminster's share of the taxes generated from online purchases of our residents stay within the City.

Sales and Use Tax

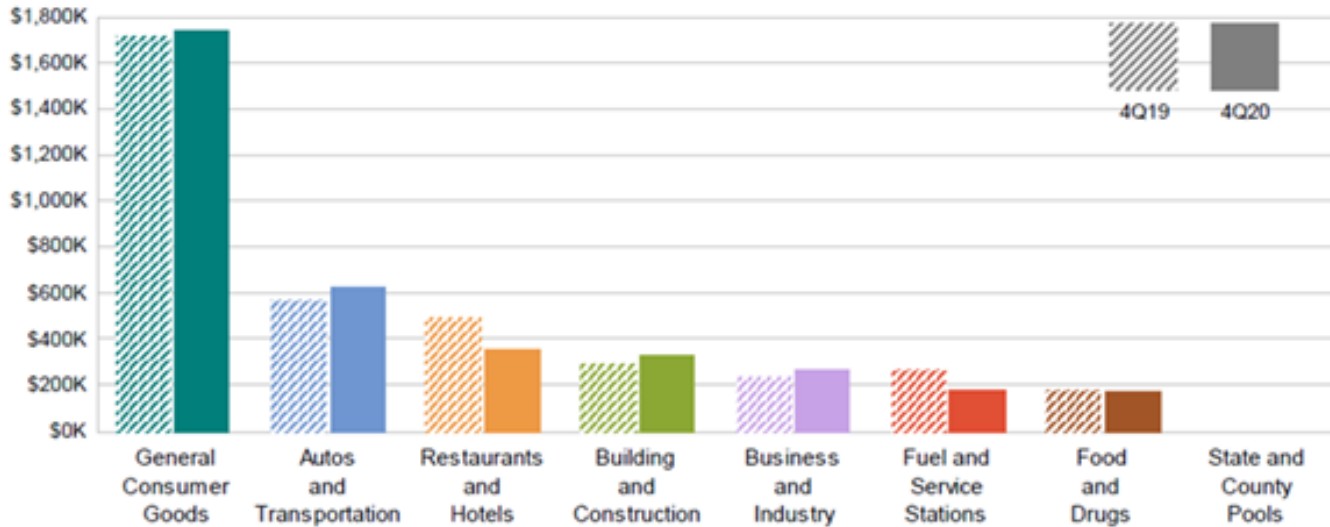
4Q19 Compared To 4Q20



BUDGET UPDATE: JULY 1, 2020 - MARCH 31, 2021 (CONT'D)

Transaction Use Tax (Measure SS)

4Q19 Compared To 4Q20



Sales tax and transaction use tax receipts are remitted to the City in arrears so the quarter totals shown in the table below represent seven months of receipts from the California Department of Tax and Fee Administration (CDTFA). Projections from the City's sales tax consultant, HdL, anticipate FY 2020-21 receipts to be slightly above the actuals received for FY 2019-20. This is a still an estimate as we have only received the 7 months of receipts for FY 2020-21, however, the increase would be \$2.3 million higher than budgeted. We will continue to actively track this important revenue source.

	Budget 2020-21	YTD Q3 Actual 2020-21	% of Budget	Prior Years Q3 Actual 2019-20	Increase/ (Decrease) from PY
Sales and Use Tax	\$ 15,133,600	\$ 9,944,616	65.7%	\$ 10,080,046	\$ (135,430)
Transaction Use Tax	11,883,000	8,159,367	68.7%	8,177,090	(17,723)
	\$ 27,016,600	\$ 18,103,983	67.0%	\$ 18,257,136	\$ (153,153)

Property Tax

Property tax revenue is trending slightly higher than the prior fiscal year. This estimate is pretty close to actual as most of the revenue from property tax receipts come in December and April.

	Budget 2020-21	YTD Q3 Actual 2020-21	% of Budget	Prior Years Q3 Actual 2019-20	Increase/ (Decrease) from PY
Property Tax	\$ 17,624,000	\$ 9,261,321	52.5%	\$ 8,750,040	\$ 511,281

BUDGET UPDATE: JULY 1, 2020 - MARCH 31, 2021 (CONT'D)

Utility Users Tax

Utility user's tax is slightly more than the prior year but in line with the budget.

	Budget 2020-21	YTD Q3 Actual 2020-21	% of Budget	Prior Years Q3 Actual 2019-20	Increase/ (Decrease) from PY
Utility Users Tax	\$ 4,200,000	\$ 2,989,622	71.2%	\$ 2,940,503	\$ 49,119

Charges for Service

Charges for service are looking positive for FY 2020-21. This is partly due to the Cost Recovery Study adopted in FY 2019-20 and the development activity within the City. Receipts to date are lower than the same time last year however, overall projections to year end are favorable.

	Budget 2020-21	YTD Q3 Actual 2020-21	% of 2020-21 Budget	Prior Years Q3 Actual 2019-20	Increase/ (Decrease) from PY
Charges for Service	\$ 4,495,061	\$ 3,810,783	84.8%	\$ 4,090,093	\$ (279,309)

Expenditures

General Fund expenditures are tracking on budget. Expenditures for the 3rd quarter of FY 2020-21 are \$482 thousand over the prior fiscal year at the same time. This is due to the increase in PERS costs and OCFA contract costs.

	Budget 2020-21	YTD Q3 Actual 2020-21	% of 2020-21 Budget	Prior Years Q3 Actual 2019-20	Increase/ (Decrease) from PY
Expenditures	\$ 64,507,329	\$ 49,763,179	77.1%	\$ 49,281,500	\$ 481,678

At this time, revenue and expenditures are tracking within budget so no budget adjustment is necessary. The next update will be provided after nine months of revenue and expenditures, for the period of July 1, 2020 through June 30, 2021.

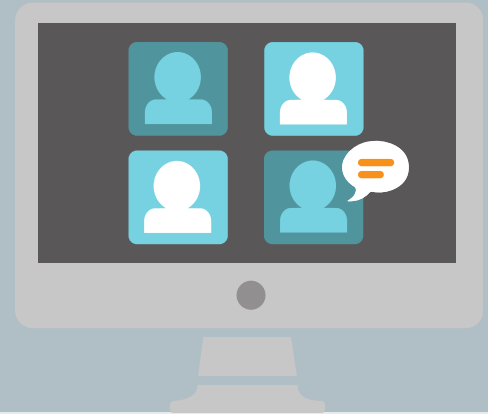
If you have any questions or concerns please contact Erin Backs, Finance Director at eback@westminster-ca.gov or (714) 548-3185.

Virtual Meetings



In an effort to protect public health and prevent the spread of COVID-19, in lieu of attending the meeting, members of the public may view the meeting live in one of the following ways:

- City of Westminster YouTube Channel
- City of Westminster Streaming Video Online
- Westminster WTV: Spectrum Channel 3, Frontier FiOS Channel 42, and AT&T UVerse Channel 99



To view the meeting via zoom, submit e-comments to address the city council, or submit a speaker request, visit www.westminster-ca.gov/virtual-meetings.

Council Meeting Schedule



**Meetings are still being conducted virtually via teleconference/web conference. [Click here to view agendas.](#)*



Missed the last meeting? Get the quick recap here.



A GUIDE TO ACCESSORY DWELLING UNITS ONLINE WORKSHOP

Are you a homeowner interested in developing an accessory dwelling unit (ADU) on property in Westminster? Are you a homeowner or design professional interested in learning how to get your ADU permitted quickly and easily? If yes, then check out the Westminster Community Development Department's Guide to Accessory Dwelling Units Workshop!

In the online workshop hosted on August 30, City staff walked through the steps of the recently updated and faster process for obtaining approval from for an ADU. City staff also explained the development standards applicable to the different ADU types, which help with design.

CLICK HERE TO VIEW THE RECORDING



City of Westminster
*Community
Development
Department*

RESOURCES FOR RENTERS

Eviction Moratorium EXTENDED

On June 28, 2021 the Governor signed legislation to extend the eviction moratorium and assist tenants and small property owners impacted by COVID-19.

If you are unable to pay your rent due to a coronavirus-related hardship between September 1, 2020 and September 30, 2021, you must also pay at least 25 percent of the rent due to avoid eviction.

Tenants are still responsible for paying unpaid amounts to property owners. Beginning November 1, 2021, landlords can take tenants to small claims court to recover unpaid rent debt. [Read more here.](#)



Tenants



Homeowners



Landlords



Partners



Affordable Housing

Looking for an affordable rental unit in Westminster? Click below for a list of affordable rental opportunities. All properties are privately managed. To inquire about availability, rental rates and income qualifications, please contact the respective property management team.

City of Westminster - List of Affordable Housing

For additional affordable housing opportunities throughout Orange County, the County of Orange maintains a list of affordable units which can be found at ochousing.org.

Fair Housing

If you want to learn more about fair housing laws, the [Fair Housing Foundation](#) provides education to tenants, landlords, property owners, realtors and property management companies. The Fair Housing Foundation provides services to cities throughout Orange County, including Westminster.

[Sign-up for virtual workshops](#) to learn more about your rights and responsibilities as a tenant or landlord.

For assistance, call Fair Housing Foundation at (800) 446-3247, or email at info@fhfca.org.





City of Westminster 2021-2029 HOUSING ELEMENT UPDATE

The City of Westminster is in the process of updating the 2021-2029 Housing Element. Watch [these videos](#) below to learn more about what a housing element is!



Why is the City updating its Housing Element?

Each city and county in California is required to have a Housing Element and update it at least every eight years. Updating the Housing Element gives the City a clear picture of housing-related issues such as: housing supply and demand, types of housing available within the City, housing affordability, and homelessness. Once the Housing Element is updated, it must be approved by the California Department of Housing and Community Development. Updating our Housing Element will ensure that we meet State requirements, and make Westminster eligible for State grants and other funding sources. It will also give our elected and appointed officials clear guidance on housing issues facing Westminster. [Click here for more information about our Housing Element Update.](#)



Hours of Operation

Monday, Tuesday,
Wednesday & Friday

9 a.m. - 6 p.m.

Thursday

11 a.m. - 8 p.m

(714) 903-1331

The Westminster Family Resource Center (WFRC) serves low-income families residing in the City of Westminster and surrounding cities in Orange County. The WFRC has become the centralized information and referral point for the community. With the assistance of bilingual staff and various partners, individuals can create linkages with necessary resources such as food trolleys, counseling services, enrichment programs, and other services to help strengthen their families. [Click here](#) for more information regarding programs and services.

Westminster Family Resource Center



**Located at Sigler Park
7200 Plaza St.
Westminster, CA 92683**

Partners



BOYS & GIRLS CLUB
OF WESTMINSTER



ASIAN AMERICANS
ADVANCING
JUSTICE
ORANGE COUNTY



COMMUNITY ACTION
PARTNERSHIP
ORANGE COUNTY



ABRAZAR
Embrace • Educate • Empower



INTERVAL HOUSE
Crisis Shelters & Centers for Victims of Domestic Violence

ORANGE COUNTY ONE-STOP MOBILE UNIT

BUSINESS & EMPLOYMENT SERVICES

THE OC ONE-STOP MOBILE UNIT WILL BE AVAILABLE
AT **WESTMINSTER FAMILY RESOURCE CENTER**

SEPTEMBER 15, OCTOBER 13, NOVEMBER 10, DECEMBER 8
10 AM to 4 PM

7200 Plaza Street, Westminster, CA 92683

*Services are available via appointment only. Walk-up services are not available.



EMPLOYMENT AND WORKFORCE DEVELOPMENT SERVICES INCLUDE:

- » Recruiting & Pre-Employment Screening
 - » Interviewing & Training
 - » Career Development Activities
 - » Individual Assessments
 - » Local Hiring Events
- ...AND MORE!**



OC Community Services

READY S.E.T. OC
WIOA Youth Program

americanjobcenter
CALIFORNIA

**Orange County
One-Stop Center**
Linking Business & People

Orange County Workforce Development Board
A subsidiary to the County of Orange

**westminster
WFRC**
family resource center

**FOR MORE INFORMATION AND
TO BOOK AN APPOINTMENT, VISIT
OCONESTOP.COM/MOBILE-UNIT OR
CALL (714) 480-6500**

WESTMINSTER

Newsletter & Recreation Guide

summer
2021



Virtual Recreation Center

Your place to find fun resources and activities to keep you and your family entertained, active, and informed!



SIGLER PARK SPLASH PAD

7200 PLAZA ST.

LAST CHANCE TO VISIT THIS SEASON!

SEPTEMBER 3 - SEPTEMBER 6
SESSIONS: 12:30-2:30 P.M. & 3-5 P.M.

PRE-REGISTRATION REQUIRED

[CLICK HERE TO REGISTER!](#)

MAXIMUM CAPACITY ENFORCED



PRIVATE RENTALS

10 A.M. TO 12 P.M. ON DAYS OF OPERATION

Call us at 714.895.2860 for new rules, details, & more information.



DEMILLE ELEMENTARY
15400 VAN BUREN STREET,
MIDWAY CITY, CA 92655
TUESDAYS, 9AM-4PM

FRYBERGER ELEMENTARY
6952 HOOD DRIVE,
WESTMINSTER, CA 92683
WEDNESDAYS, 9AM-4PM

SCHMITT ELEMENTARY
7200 TRASK AVENUE,
WESTMINSTER, CA 92683
THURSDAYS, 9AM-4PM

WILLMORE ELEMENTARY
7122 MAPLE STREET,
WESTMINSTER, CA 92683
FRIDAYS, 9AM-4PM

**WESTMINSTER LIBRARY
(LAWN ON 13TH STREET)**
8180 13TH STREET,
WESTMINSTER, CA 92683
SATURDAYS, 9AM-NOON

FREE WIFI!

GET CONNECTED!

OCPL.ORG/WIFIONWHEELS



**Westminster Library is
closed until further notice
for remodeling.**

**Holds may be picked up at
Garden Grove Main Library
(11200 Stanford Ave.,
Garden Grove, CA 92840)**



MYOCPL MOBILE APP IS HERE!



- SEARCH OUR CATALOG
- PLACE HOLDS
- RENEW ITEMS
- CHECKOUT EBOOKS & EAUDIOBOOKS
- SYNC ALL YOUR OCPL CARDS IN ONE PLACE



**SEARCH FOR
"MYOCPL" IN
YOUR APP
STORE TO
DOWNLOAD**

**FOR MORE INFO:
OCPL.ORG**



Orange County, CA
Public Libraries
Open Doors. Free Access. Community.



COMMUNITY PRESERVATION UNIT

Dedicated to Beautifying the City of Westminster

Community Preservation Unit

Complaint = Clean-up



Before



After

A friendly reminder from

THE COMMUNITY PRESERVATION UNIT (CPU)

A complaint = a clean-up! If you see discarded items, let the Community Preservation Unit know.

Call **714-548-3476** or download the **My Westminster mobile app** for quick and easy reporting!

No-Cost Mattress Recycling



We do not accept:

Excessively wet, damaged, twisted, frozen or soiled mattresses or box springs

Items infested with bed bugs

Fold-out sofa beds, futon frames/bases, mattress pads/toppers

Water beds, air mattresses, car beds

Infant & child products, infant carriers, lounge pads or crib bumpers

Sleeping bags, pillows

Other furniture or sleep products

How do I get rid of my old mattress?

Residents can drop off mattress, box springs, and futon mattresses separated from the base or frame for no-cost recycling.

Midway City Sanitary District

14451 Cedarwood Ave. Westminster, CA 92683

Monday - Friday 8am-4pm

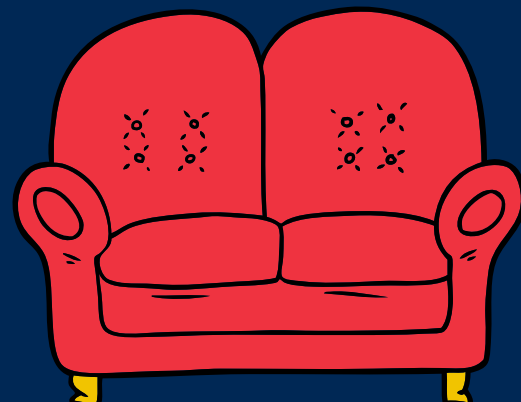


For more details, please call (714) 893-3553 or visit www.midwaycitysanitarydistrict.com/bulky-item-service.

Schedule a Bulky Item Pickup!

The District provides a monthly bulky item service for the disposal of some appliances and furniture, and will collect two such items from each household approximately every thirty days. For more details, please call (714) 893-3553 at least one week in advance.

Normal items that the District will pick up are: furniture, appliances, patio furniture, large plastic toys, lawn care equipment, television sets, computer monitors, and water heaters. The District does **NOT** pickup: carpet, rugs, glass, mirrors, construction materials, wood, fencing, doors, pallets, and exercise equipment. **PLEASE DO NOT PUT YOUR ITEMS ON THE CURB UNTIL SCHEDULED FOR PICKUP.**





Leaks waste 10,000 gallons of water a year in the average home!

ELIMINATE WATER WASTE

LEARN MORE: MWDOC.COM/SAVEWATER

Westminster residents who would like to reduce water use and bill costs, or those who would like to further conserve water, may participate in a Complementary Water Use Audit. Westminster Water Division Staff can help you to identify ways to reduce water use inside and outside your home.

Water use audits include checking for leaks, checking flow rates, checking irrigation systems and timers, reviewing and developing irrigation schedules, measuring landscaped areas, and more.

Complementary Water Use Audits are also available to single, multi-family property managers and owners.

For more information about complementary Water Use Audits contact Billy Tran at btran@westminster-ca.gov or (714) 548-3690.

IN PARTNERSHIP:



#OCISWATERSMART

PLANNING FOR DISASTERS



Planning in advance helps families survive and recover from disasters. Take steps now to protect your family and your home before the next earthquake, wildfire, pandemic, or other disasters.



41% of Americans say they are not prepared for a disaster. In 2018, insured losses due to natural disasters in the U.S. totaled \$52 billion.



Orange County
Fire Authority

ocfa.org

(714) 573-6200



Make a Family Disaster Plan

- Assign individual responsibilities and work together as a team.
- Choose meeting places outside your home and outside your neighborhood. Discuss what to do in an evacuation and plan multiple exit routes in case of road closures.
- Visit **alertoc.com**, Orange County's emergency notification system, to register and receive information during and after an emergency.
- Enroll in safety classes like CERT, First Aid, and CPR.
- Gather important documentation (insurance, medical documents, or legal documents) and store them in a safe or on a flash drive.

Create Emergency Supply Kits

- Your emergency supply kits should have enough necessities to last you and your family for a minimum of three days, although its recommended to be prepared for 7-10 days.
- Make sure your family kit is portable and easily accessible.
- Consider additional kits for your car and workplace.

Prepare Your Home by Identifying Home Hazards

- Bolt and brace major appliances, heavy furniture, electronics, and any overhead fixtures.
- Use flexible connections where gas lines meet appliances.
- Identify and have the proper tools available to shut off gas, water, and electricity, if necessary.

Did you know...

City Hall, Community Services, and the Westminster Police Department lobby are open Monday - Thursday from 7:30 a.m. - 5:30 p.m. for walk-ins (7:30 a.m. - 5 p.m. for WPD).

**Appointments are still encouraged.
[Click here to schedule an appointment.](#)**

There will be no street sweeping on September 6, September 29, and September 30.

City Hall will be closed on Monday, September 6, 2021 in observance of Labor Day.

You can now apply, renew, or pay for your business license online through HdL Companies. For more information, visit: <https://westminster.hdlgov.com> or call (657) 622-0222.

There will be a one day delay in trash services the week of September 6-10.

**Need to pay your water bill in person?
Visit our Corporation Yard!**

**Westminster Corporation Yard
14381 Olive St.
Westminster, CA 92683**

(714) 894-3796

Hours: Monday-Friday, 7 a.m. - 4:30 p.m.

The City of Westminster has a YouTube account!



[Click here to subscribe!](#)

OTHER NEWS

Visiting City Hall?



Text (714) 947-2859

Make an appointment!

OR click here!



**It just got
easier to apply
for rent and
utility relief!**

*Qualifying renters and landlords are now
eligible for **100%** of rent and utilities owed.*

- ✓ Answer fewer questions
- ✓ Submit less paperwork
- ✓ Takes less time to complete

Apply Now: HousingIsKey.com
or call 833-430-2122

 **CA COVID-19
RENT RELIEF**



**CORONAVIRUS UPDATES &
RESOURCES**

www.westminster-ca.gov/coronavirus



**405 IMPROVEMENT PROJECT
CONSTRUCTION UPDATES**

OCTA.NET/405MAP

